

TOUR OF NEW ZEALAND 2019

EVENT RULES

Your Race crew and organisers will work hard to do everything within their power to give all competitors an outstanding week on and off their bikes.

It is necessary to have some rules and guidelines. This is to ensure transparency of process and fairness between riders.

The health and safety of the riders, support teams, tour volunteer crews and contractors are our and your first consideration at all times during the event.

Right of Entry

1. The right of entry is reserved.

Event Directors

2. Peter Yarrell (“the New Zealand Event Director”) Is responsible for the whole tour.

Eligibility to Ride

3. Unless otherwise approved by the New Zealand Event Director, all riders must be 15 years or older as at the day the tour commences.

Stages

4. The Tour is primarily an 8 day event of 10 stages and designed for teams and individuals to ride every stage, every day over the week. Day Stage riders may join teams at the invitation of the team organiser or ride as an individual providing the organisers consider issues of safety or health are not compromised.

Waiver

5. A Tour of New Zealand waiver will be issued to every rider and by signing it the rider is stating it has been read and understood and is in agreement to abide by its terms and conditions.
6. The waiver will be signed by each rider before they commence their first stage of the race. Once signed, a plastic bracelet will be issued to the rider. This is to be worn throughout the duration of the event as a “pass” showing the waiver has been understood and signed. In the event that a rider loses their bracelet, the rider must report to administration staff at daily registration to sign a new waiver. A rider joining a team or riding as an individual for part of the Tour will not be allowed to start unless a waiver has been signed and a bracelet issued.

Liability

7. Tour of New Zealand Management and crew accept no liability for any loss or damage to bikes, baggage or property of riders, assistants or friends during the Tour week, before, during or after the Tour. Riders and support crews must take full responsibility for all their own personal property. Our Crew will however, always do what they can, within their power, to support and help riders.

Pre Tour Race pack pickup and Tour sign in.

8. Tour sign in for all riders,(teams and individuals) will be open in Queenstown: (Location to be confirmed) between 6pm and 9pm on Friday 5th April.
 - a. Should a rider be unavailable to sign in to the Tour week registration above he or she must notify the organisers by email to make arrangements and a time to do so.
 - b. During the Tour week each rider will be required to sign in, prior to the start so our start race crew have full knowledge of who is on the road. Contact phone numbers and medical issues and a contact person will be required to be noted on registration sheets by our crew. This will take place 30mins before the start time of the first riders to leave the start.
9. All This information will be retained by the organisers for the duration of the event and will thereafter be destroyed.

Daily Registration

10. The team captain along with team riders and individual riders must report for registration on the morning of each stage as each rider must sign in. Not just the team Captain.
11. Only those riders who complete daily registration requirements are entitled to ride on that day.

Race Numbers

12. All riders must attach the bike number on his seat post, the helmet number on helmet front and rider number (on back) as directed by the Event Director. In the event of wearing a rain jacket the number should be attached to the outside garment unless there is a clear intention to remove the jacket
13. The rider number will carry the entry number (team or individual), and on the reverse side of the number the name and cellphone number of the Event Safety Officer. A rider must write on the back of their number any allergies and medical conditions that they have.
14. Race numbers must be handed to an official at the first opportunity if a rider withdraws from a stage as a means of our officials reconciling finish sheets.

Equipment

15. The bike of a rider can only be used on the tour if it has been safety checked by a bike shop and the helmet certified as compliant to NZ safety standards. The onus is on the rider to do this and presenting at the start assumes that this has been done.
16. While bike support may be available at the start and finish areas , punctures and minor repairs are the responsibility of riders (carry your own kit for this). Other assistance may be available but this can not be guaranteed and you may be required to wait for this.
17. Aero bars must not be used at any time.
18. It is expected that all riders will carry the following:

- a. Their own food and drink.
- b. Spare warm clothing, rain top etc.
- c. A cellphone and essential personal first aid supplies.
- d. Tyre repair kit and spare tubes.

Road Rules

19. The road rules of New Zealand roads as defined by the New Zealand Road Code must be observed at all times.
20. The following further rules will apply:
 - a. Riders will ride as close to the left hand white road line as practically possible.
 - b. Riders will ride single file except when making a passing/lapping or rotation manoeuvre.
 - c. At no time will any riders cross over onto the right side of the centre line of the road.
21. Dangerous or unlawful riding in breach of the rules may result in the imposition of penalties.

Drafting

22. Unless otherwise advised drafting is allowed on all stages, except the prologue time trial, however no drafting is permitted off bikes not in the race, nor is any drafting permitted off vehicles.

Starting Order

23. Either the night before each stage, or on the morning of each stage, the Event Director will announce the starting order. All riders are required to start in the order directed.

Cut Off Time

24. The Event Director has the right to determine a cut off time for each stage of the event. The cut off time will be announced at any function held the night before the stage, and immediately prior to the commencement of the stage.
25. Any rider still on the road at the cut off time will be credited with the cut off time.
26. Any rider on the road at the cut of time may be removed from the road by the Tail End Charlie, the Event Safety Officer or the Event Director. If they are removed no further race support or marshalling will be provided to the rider. If the rider elects to complete the stage they do so as a withdrawn cyclist, and not as part of the tour.

Support Vehicles & Assistance

27. All support vehicles must display support vehicle stickers as directed.
28. Support vehicles/crews must leave the start area, as directed by the Event Director. This might be either prior to, or after the start of the race.
29. Penalties may be imposed on riders for the failure of their support vehicles/crews to comply with the directions of the Event Director.

Assistance

30. The Event Director reserves the right to determine what, if any, assistance may be provided by support vehicles/crew to riders on any given day and on any stage or part of any stage. Generally:
 - a. A rider's/team support vehicles/crew must not follow the rider/team, or constantly stop and start. This is to avoid potential traffic hazards.
 - b. It will be permitted for support vehicles/crew to stop on two or three occasions during a stage on the condition that the support vehicle crews are entirely off the road, located in an off-road parking space.
 - c. On some stages support crew may be requested to use an alternative road to that used by the riders. If this is required support crew will be advised in advance.
31. If the Event Director directs that no support vehicles/crew are to stop during any stage or part of any stage or that an alternative route is to be used, and that direction is breached, the rider/team may be penalised.

Accidents

32. In the event of an accident/crash riders must:
 - a. Stay at the accident site with the rider(s) needing assistance until assistance arrives, making the injured rider(s) and scene as safe as possible.
 - b. Make contact with the Event Safety Officer immediately, or dial 111 in the event of an extreme event. Describe the location and roughly how many hours/ minutes/kilometres you have ridden at the time of the accident.
 - c. If cellphone coverage is unavailable, send a rider to the nearest house or other habitation and request to use a landline.
 - d. Record your time delay as accurately as possible in order that this can be used to adjust your finishing time.

Withdrawal of a Team Rider/Unavoidable Delay

33. If for any reason less than three qualifying riders of a team complete a stage due to the withdrawal of one or more riders of a team from the stage, or in the event that a team rider suffers an unavoidable delay, the team captain should immediately upon crossing the finish line notify this, together with the reasons for the withdrawal or delay to the Event Director. The Event Director may take this information into account in considering the team's time for the stage. The Event Director may at his or her discretion award a time to a team who has less than three qualifying riders finish.

Unexpected Delays

34. In the event that a rider is unexpectedly delayed for reasons outside of his/her control:
 - a. Record the time delay as accurately as possible.
 - b. Immediately on completion of the stage, report to the Event Director, with an explanation of the reason for the delay and the length of delay. To ensure that there is no prejudice by unavoidable delay, a rider's time may be adjusted accordingly.

Withdrawal from a Stage/Leaving the Race

35. Should a rider withdraw from the tour on any stage, for any reason, the rider or one of his/her team must advise a Event official as soon as possible the riders number and the time and reason of his/her withdrawal.
36. To ensure that all riders remain accounted for, and in particular, to ensure that the Tail End Charlie never drives past a rider, if for any reason either any rider or any of a riders team members leaves the road, the rider or one of the rider's team members must either:
 - a. Ring and advise the Event Safety Officer immediately; or
 - b. Leave a team member stationed on the road at the point of the rider's exit so as to alert Event officials; or
 - c. If riding alone leave your bike visible from the roadway.

Alterations to the Course/Stage /Withdrawal of Rider

37. At any time during the tour and at any time during a stage, the Event Director reserves the right to a close a stage, or part of a stage, and to alter the official cut off time.
38. The Event Director has the right to alter the start location, start time, finish location, the race route and any stage length.
39. The Event Director has the right to determine the maximum number of riders on any stage, and to withdraw any rider, or category of riders, from any stage.
40. The Event Director/Safety Officer or Medical Staff have the right to withdraw any rider from the tour, or from a stage, if it is necessary for safety or health reasons.

Instruction of Officials

41. Officials are an important part of the safety system. Instructions by Event Officials to competitors, riders and assistants must be followed. Failure to do so may result in penalties or disqualification, including the withdrawal of a rider or team from any stage, or from the tour.

Timing

42. Timing will be undertaken if at all possible by timing transponders. These will be issued to all riders in their registration packs and must be returned to registration at the conclusion of the tour. Failure to return a timing transponder will result in the rider being charged a \$50 replacement fee. The times and

places announced on a daily basis and at the end of the race will be provisional. Every effort will be made to accurately record time of all riders. In the event of an error or a “no read” the Event Director will endeavour to provide the rider the most accurate time possible.

Teams

43. In team events, except for corporate teams, a team may comprise any number of riders, from 3 to 5. A maximum of 5 may compete in any stage. Excess team members may compete as individual day stage riders and must start as directed by the Event Director, generally with individual stage riders, and must be registered for that purpose.
44. All corporate teams may start up to 5 riders on any stage of the tour. There is no restriction as to the total number of riders a Corporate may have join during the week as long as the maximum in the days team is 5. A Corporate Team may sub riders during a stage providing they are registered to do so prior to the days start.

Placings

45. *Individuals*
An individual’s placement will be determined by time, with the winner being the rider who completes all nine stages in the shortest accumulated time period.
46. *Teams*
To determine a team’s time, the time of the third team rider in each stage will be used to calculate the teams daily time. The team with the lowest accumulated time over all stages of the race will be the winner of their category.

Qualifying Riders

47. *Open Mens / Open Womens / Men’s Masters / Women’s Masters / Corporate Team / School / Family*
The third fastest rider in each team determine the team’s stage time.
48. *Mixed Teams*
The third fastest rider in each team determines the team’s stage time but at least one of first three qualifying riders - must be male and one must be female.

Substitution Team Members during a Stage

- a. Teams that sub riders during the Tour must notify the organisers. Placings may be adjusted if the subbing gives an unfair advantage in the organisers opinion (or a new category formed). This is to be fair to the teams that don’t sub riders
49. *Substitutions During a Stage*
If a team intends to substitute a rider partway through a stage, this must be prearranged with the Event Director and advised initially at registration and then on a daily basis on the daily registration form. All substituted riders must be registered riders who have signed the waiver forms and complied with all registration requirements.

Complaints

50. Any rider, who wishes to make a complaint about another rider, must do so, with clear reasons and witnesses if available, in writing to the Event Director within 3 hours of finishing the stage.

Failure to Comply with the Rules

51. A penalty may be imposed on a rider for failing to comply with any rule.
52. A rider/team may be penalised if their support crew/vehicles breaches any rule specifically noted as carrying a penalty if breached.
53. Penalties for failure to comply with the rules can be imposed.
54. All penalties will be advised by the Event Director to the rider on the day of the complaint.
55. Penalties may include:
 - a. Warnings;
 - b. Time penalty;
 - c. Stage disqualification;
 - d. Disqualification from the tour;
 - e. Forfeiting of any prize.
56. The extent and nature of the penalty will be at the discretion of the Event Director. In determining the appropriate penalty, the following guidelines will apply:
 - b. The Event Directors will ensure that there is consistency between penalties imposed on any rider/team.
 - c. No penalty will be imposed until the rider/team has been advised of the reason for the proposed penalty, the nature of the proposed penalty and after having been given an opportunity to provide oral submissions on both.

Appeals

57. In any event, which includes the criterium, any rider or team is unhappy regarding any race direction, placing, or penalty imposed, an appeal may be lodged to the appeal committee.

Appeal Committee

58. Any appeal will be considered by an appeal committee comprising:
 - a. The New Zealand Event Director (if any).
 - b. The Criterium Event Director (unless that person is also the Event Director which imposed the initial penalty).
 - c. One or more rider representatives appointed by the New Zealand Race Director. The New Zealand Race Director reserves the right to appoint a rider representatives;

59. All appeals must be notified to the New Zealand Race Director by 8.00 am on the day following the penalty. All appeals will be dealt with by 4.00 pm that day. If the original penalty was disqualification from a stage, or from the tour, the rider/team may continue to ride until the appeal has been completed and the result advised. The decision of the appeals committee will be final in all aspects.

Tour Categories

60. The Tour categories will be:

- a. Men's Open Team
- b. Women's Open Team
- c. Mixed Open Team
- d. Men's Masters Team
- e. Women's Masters Team
- f. Mixed Masters Team
- g. School Team
- h. Corporate Team
- i. Family Team
- j. Men's Open Individual
- k. Women's Open Individual
- l. Men's Masters
- m. Women's Masters
- n. Men's Vintage
- o. Women's Vintage

Category Qualification

61. a. All masters riders must be over 50 years as at 1 April 2019
- b. All vintage riders must be over 60 years as at 1 April 2019
- c. A family team must include at least two generations and may include relationship by de facto/marriage.
- d. Corporate. All team members must be the the owner, employee or client of the business or organisation.
- e. Schools. All team members must be currently at high school. Schools may join to form a team. Every team must have a chaperone.

Addition/Removal of Categories/Reduction in Prizes

62. a. Until the day prior to the commencement of the tour, the New Zealand Event Director reserves the right to withdraw any category of rider in the event that the number of entries does not justify the continuation of that category. If that happens, the Event Director will speak to those registered in that category in order to reach a satisfactory conclusion as to the appropriate alternative category into which they should be entered.
 - b. Until the day prior to the commencement of the tour, the organisers reserve the right to add a category, if the numbers justify the addition of a new category. If that happens, the Event Director will speak to those who may be eligible for the new category, to discuss the category in which they would prefer to race.
63. A minimum of five teams or individuals must be registered in a category for the full value of the first, second and third placings to be guaranteed. If there are less than five teams/individuals in any category, the organisers reserve the right to remove the category or to reduce the value or number of any prizes attached to that category.

Criterion/Time Trial/Hill Climb

64. All riders in the criterium will be guaranteed the right to participate. Races will vary according to ages and abilities. A minimum of 3 laps or a maximum of 8 laps, as determined on a race by race basis by the Criterium Event Director. Each lap is approx. 800 metres.
65. The Criterium and the Prologue Time Trial are an integral part of the Tour with time bonus awarded in the Criterium. The Prologue time trial times will be collated in the overall placings as per each individual stage. There will be a no drafting rule in the Time Trial. The Hill climb from National Park to the Chateau is a voluntary event and will be contested in age bands, male and female.

Spot Prizes

66. At the conclusion of most days, there will be a Peloton Party. At these events, daily spot prizes may be awarded. How the prizes are awarded, and what the prize is that is awarded, will be at the discretion of the Event Director. All riders registered for a stage will be eligible for daily spot prizes.
67. Major spot prizes will be awarded at the prize giving in Wellington. Major spot prizes will be awarded only to those riders registered to complete the whole tour. No rider/team who has withdrawn from the event, except through injury, will be eligible for a spot prize.
68. No Event Official, volunteer or organiser will be eligible for any prizes unless they are also a registered rider, provided however that the organisers reserve the right to have at prize giving a spot prize drawn specifically for volunteers and officials of the tour.

Prizes

69. Any dispute regarding placing and prizes must be notified to the New Zealand Race Director by 6.00 pm on the day following prize giving. All disputes will be referred to the Appeal Committee for determination. Their decision will be final.

Spot Prize

70. The Honda lead car has been donated by our sponsors Honda New Zealand Limited. The car is a spot prize awarded at the prize giving.
71. Because eligibility for the car is determined by fundraising, a rider who is registered to complete the tour, but who has been unable to complete the tour because of injury, will remain eligible to win the car. (As long as they attend the final Prize giving function.
72. One of the purposes of the tour is to raise funds for charity. The race organisers have designated the following charities as recognised charities:
- (a) Heart Foundation.
 - (b) UNICORN Foundation.
 - (c) New Zealand SpinalTrust.
 - (d) Fallen Heros.
 - (e) Akina Foundation.
 - (f) Tearfund
 - (g) Child cancer
 - (h) Any other charity determined by the New Zealand Race Director and advised in writing to the rider/team prior to the commencement of the tour.
73. For every \$250.00 raised and paid by 8.00pm on the last Friday of the tour, to an approved charity, a “Linked charity” registered rider will obtain one entry into the spot prize draw for the Honda Lead car. There is no limit as to the number of entries a single rider can have.
74. Team riders will enter the draw in their own name. The Car will be won by an individual or a member of a team by a selection from a barrel at the final Prize giving. It cannot be won by a team. The winner of the car can choose (and is welcome) to retain ownership of the car if so desired or gift it to the charity that they have chosen to ride for.
75. No event official, volunteer or organiser(if they are also riding the Tour) will be eligible to win the car..

76. The draw will be publicly conducted at prize giving. Except in exceptional circumstances (as determined at the absolute discretion of the New Zealand Race Director) the person must be present at the prize giving to be eligible to win the car.